

**ASMS WORKSHOP on Mass Spectrometry Supporting Pharmaceutical ADME Studies
Monday - Tuesday, November 10 - 11, 2003**

Contact: Brent Watson, 2019 Galisteo Street, Building I-1 (*please note change*), Santa Fe, NM 87505
Phone: (505) 989-4517 Fax: (505) 989-1073

On-site: Brent Watson

Attendance: 150 scientists

Room rates: \$160/\$160

Billing: Bill room and tax for the following to the master account for reservations that are in your system.
Bill **up to three room nights** for each to ASMS (room & tax only).

<i>Guest</i>	<i>Guest</i>
Roy Dobson 9 -11	Patrick Rudewicz 9 - 12
Steve Unger 9 - 11	Steve Lowes 9 - 12
Brad Ackermann 9 - 12	Walter Korfmacher 9 - 12
Mark Sanders 9 – 11	Mark Cole 9 - 12
Ajai Chaudhary 9 - 12	
Cornelius Hop 9 - 11	Rick King 9 - 12
Magaret Davis 9 - 12	Paul Gamache ?
VIPs Tim Baker (upgrade to Suite) 9 - 12 Chrys Wesdemiotis 9 - 12	
Apply comps to room for Brent Watson 8 – 12 (bill room, tax & incidentals to master account)	

DAY	TIME	LOCATION	FUNCTION	SET-UP
Monday 11/10	8:00 am	Republic Ballroom	Registration	Three 6-ft tables, Four chairs Two Wastebaskets Two Easels
	9 – 10 am	Republic Ballroom	Breakfast	CATERING Coffee, tea, decaf for 150 @ \$5.50 ea 16 Muffins @ \$36/dzn,
	10 – 5:30 pm	Republic Ballroom	General Session	Schoolroom for 180, 2 chairs per table, no ashtrays, provide standard amenities: pads, pens, hard candies, ice water on each table Lighted podium on riser audience left Two 6 ft draped tables w/ 6 chairs on riser audience right A/V 9 x 12 ft screen center stage Wireless lavalier on podium One wireless handheld microphone on head table One wireless handheld on stand in center aisle for audience Overhead projector on rolling stand Laser pointer on podium LCD Projector with 6 port switch box for speakers laptops No 35 mm slide projector Flip chart Be sure A/V is available at 8 AM on Monday and Tuesday mornings
	11:50am-12:50pm	Back Bay C	Lunch	Banquet rounds for 150 + 5%, 8 chairs/table CATERING Chicken pasta w/ ice cream truffle @ \$29 and soft drinks on consumption
	4:10 – 4:25 pm	Republic Ballroom	Break	Set at back of room in ice while guests are at lunch CATERING 85 asst soft drinks @ \$3 ea on consumption 85 asst mineral water @ \$3.25 consumption 3 gal reg coffee @ \$75
	5:30 – 6:30 pm	Republic Ballroom	Cocktail Hour	CATERING Imported and domestic beers, Domestic. Varietal wines on consumption \$125 for bartender Scattered Highboys and cocktail rounds w/ chairs 100 Curried Chicken @ \$3.50 ea 100 Tomato Brushette

DAY	TIME	LOCATION	FUNCTION	SET-UP	
Tuesday 11/11	8:00 - 9 am	Republic Ballroom Foyer	Breakfast	CATERING Coffee, tea, decaf for 150 @ \$5.50 ea	
	9 am – 4:30 pm	Republic Ballroom	General Session	No change in set A/V No change	
	10:30 – 10:45 am	Republic Ballroom Foyer	Break	CATERING Coffee, tea, decaf for 150 @ \$5.50 ea 16 Muffins @ \$36/dzn	
	12:00 – 1:00 pm	Back Bay C	Lunch	Banquet rounds for 150 + 5%, 8 chairs/table CATERING Vegetable Lasagna w/ profiteroles @ \$ 33	
	2:30 – 2:45 pm	Republic Ballroom	Break	Set at back of room in ice while guests are at lunch CATERING 85 asst soft drinks @ \$3 ea 85 asst mineral water @ \$3.25 3 gal reg coffee @ \$75	