



**American Society for Mass Spectrometry**  
2019 Galisteo Street, Building I-1, Santa Fe, NM 87505 (USA)  
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## **IMPORTANT DATES & DEADLINES for Exhibitors and Hospitality Suites**

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- April 30**      **Lead Retrieval and Computer Peripheral Advance Order Deadline for TRC.** Look for order forms in the 'Exhibitor Toolkit' area of the [ASMS Corporate Member Page](#).
- May 4**            **Catering and A/V orders for Hospitality Suites.**
- May 13**         **Electrical – Internet Services Advance Order Deadline for Vancouver Conv. Ctr.** Look for order forms in the 'Exhibitor Toolkit' area of the [ASMS Corporate Member Page](#).
- May 4**            **Freeman Advance Order Discount Price Deadline.** Please visit [Freeman Online](#) for details. Exhibit booths are NOT carpeted. Electrical and Lead Retrieval Services forms may be found on the Freeman site under 'Forms & Brochures' and then 'Facility/Other Contractors'.
- May 11**         **Freight Delivery Advance Deadline to Freeman Warehouse.** Avoid a surcharge and arrange for your freight to arrive at Freeman's warehouse on or before this deadline. Please visit [Freeman Online](#) for details.
- May 19**         **Hospitality Suite Move-in for 3-Night Suites, 4:00 pm**
- May 20**         **Exhibit Booth & Publisher Tabletop Move-in and Corporate Poster Set-up** at the Convention Center, 8:00 am – 3:00 pm  
**Opening Reception** in Exhibit Hall, all booths must be attended, 7:45 – 9:30 pm
- May 20 - 24**     Refer to **Exhibitor Conference Schedule** on [ASMS Corporate Member Page](#)
- May 24**         **Exhibit Booth Move-out** from 3:30 – 10:00 pm; **Hospitality Suite Move-out** complete by 12 noon

If you have any questions regarding your corporate membership or your company's involvement, please contact Miquela Sena, [miquela@asms.org](mailto:miquela@asms.org) or Marin Walker, [marin@asms.org](mailto:marin@asms.org).

We look forward to a successful 60<sup>th</sup> ASMS Annual Conference in Vancouver.

Thank you for your support of the ASMS!