

ASMS POSTER GUIDELINES

The poster presentation is an effective way to communicate your research to colleagues. It has become the “presentation of choice” for many scientists who present at ASMS. The ASMS conference is known for the quality of the posters presented.

POSTER SCHEDULE:

Monday, Tuesday, Wednesday	7:30 – 8:30 am	Poster set up
	10:30 am – 1:00 pm	Authors of odd numbered posters present on their assigned day
	12:00 pm – 2:30 pm	Authors of even numbered posters present on their assigned day
	7:30 – 8:00 pm	Remove all posters. Please do not remove early to allow maximum viewing time.
Thursday	7:30 – 8:30 am	Poster set up
	10:30 am – 1:00 pm	Authors of odd numbered posters present
	12:00 pm – 2:30 pm	Authors of even numbered posters present
	2:30 - 3:00 pm	All posters removed.

POSTER BOARDS. Each author will be provided one board 7 feet 10 inches across (239 cm) and 3 feet 10 inches high (117 cm). Each board will be numbered on the upper left corner. Be sure you place your presentation on the board number for your poster that appears in the final program that you will receive at the conference. **Please provide your own supplies, including pushpins or velcro to mount your poster.**

TITLE BANNER. The title banner should be approximately 4-6 feet long (122-183 CM). Lettering should be at least 3/4 to 1 inch high (72 pt. bold). The banner should include the author(s) and affiliation(s). **One logo per institution** may appear in the title only.

CONTENT. You may prepare your presentation on panels that are a minimum of 8.5 x 11 inches. It is effective to mount the panels on colored mounting board (9.5 x 12 inches is a convenient size). Use a *sans serif* font such as arial or helvetica in a minimum size of 24 pt. (1/4 inch high). Text, figures and photographs should be readable from a distance of 3-4 feet. **Large format printouts of posters should be landscape** format of a size to fill the available space.

Be simple and direct in your poster presentation. Use short phrases and “bulleted” text throughout the poster. Avoid long narrative paragraphs.

The posters should be organized to include the following elements:

- ☛ **Overview.** A succinct summary of the purpose, methods, and results. Use phrases rather than sentences in a simple outline format. Place in the upper left section of the board.
- ☛ **Introduction.** A concise statement of the objective and background of the work.
- ☛ **Methods.** Description of the apparatus, chemistry, samples, materials, etc. in some, but not overwhelming detail.
- ☛ **Results.** Graphs, spectra, charts, pictures, etc., with a minimum of text to illustrate the nature of the results.
- ☛ **Conclusions.** Concise statement of the findings (positive, as well as negative), indicating future research directions.

LAYOUT. Arrange the poster panels or printout for logical flow from top left to lower right of the board. If using panels, they may be numbered or you may use chart pak colored tape to guide the viewer.

HANDOUTS. Authors are encouraged to provide handouts, e.g., preprints, extended abstracts, copies of poster panels, etc. **No hardware, computers, books, accessories, or saleable items may be displayed.**